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# INDEPENDENT AUDITOR'S REPORT ON SPECIAL PURPOSE FINANCIAL INFORMATION PREPARED FOR ROMA EDUCATION FUND (REF)

To the Board of Directors,

Fundatia Roma Education Fund Romania

Report on special purpose financial information prepared for REF

1. In accordance with your instructions dated January 06.2017, we have audited the special purpose financial information of Fundatia Roma Education Fund Romania on December 31.2016, for the year then ended on pages 1 to 12 of the accompanying financial reporting package of the Roma Education Fund. This special purpose financial information have been prepared only to enable Roma Education Fund to prepare its financial statements in a comparable view.

Management's Responsibility for the special purpose financial information

2. Management is responsible for the preparation and fair presentation of these special purpose financial information in accordance with accounting policies and instructions contained in the Roma Education Fund's accounting policies manual dated on January 06.2017 This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the special purpose financial information that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### Auditor's responsibility

- 3. Our responsibility is to express an opinion on this special purpose financial information based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the special purpose financial information is free from material misstatement.
- 4. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the special purpose financial information. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial information for a special purpose, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the

special purpose financial information in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the special purpose financial information.

5. We consider that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

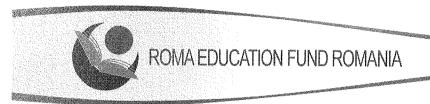
6. In our opinion, the special purpose financial information for Fundatia Roma Education Fund on December 31.2016, for the year then ended, have been prepared, in all material respects, in accordance with the instructions and the accounting policies presented in the Roma Education Fund accounting policies manual.

Other issues - Restriction of Use

- 7. Attached special purpose financial information have been prepared in order to provide to Fundatia Roma Education Fund necessary information for the preparation of the REF financial statements. Therefore, special purpose financial information are not intended to present the financial position, results of operations and a full set of notes to the financial statements of the Fundatia Roma Education Fund Romania on December 31.2016 in conformity with accounting principles and practices and laws of Romania, namely the Order of Minister of Public Finance no. 1969/2007 with subsequent amendments.
- 8. This report is intended solely for use by PricewaterhouseCoopers AG and the REF community, in connection with its use of the REF financial statements of Roma Education Fund foundations.

Roma Education Fund Romania is compliant with its internal procurement rules during the daily operation.

Date 23.02.2017 Bucharest, AUDITOR FINANCIAR Alexandrina POPESCU



## Roma Education Fund (REF), Romania

### Notes to the Financial Statements 2016

## 1 Financial organization

### 1.1 Organization of Roma Education Fund ("REF")

The network of Roma Education Fund, four entities ("REF Entities") that are established as legally separate foundations in Switzerland, Hungary, Romania and Slovakia, respectively. The REF Entities cooperate based on a memorandum of understanding to achieve their shared primary objective to closee the gap in educational outcomes between Roma and non-Roma. Each REF entity has its separate board with independent members for their decisions. These boards engaged in Switzerland and Hungary AdminGroup to act as their independent bookkeepers. Furthermore AdminGroup Ltd. in Hungary established an expense coding system to ensure cost analysis among the several programs implemented by the REF Entities and supports the entities with consultations in their financial operations.

#### 1.2 List of REF Entities

- Roma Education Fund Switzerland, established in 2005
- Roma Education Fund Hungary, established in 2006
- Roma Education Fund Romania, established in 2009
- Roma Education Fund Slovakia, established in 2014

Roma Education Fund Hungary opened a branch office in 2013 in Serbia and in Montenegro, whose figures are presented in the books of Roma Education Fund Hungary.

## 2 Book-keeping and reporting requirements

The business and reporting period is defined on a yearly basis, starting at January 1 and ending at December 31. In general, the financial statements of each legal entity should be prepared by middle of February of the following year in accordance with this policy.

REF Entities maintain double-entry bookkeeping. The bookkeeping is maintained in local currency. The reports are compiled by the commissioned accounting firm as follows:

- REF Switzerland: Admingroup Services AG, Zug;
- REF Hungary: Admingroup Ltd., Budapest;
- REF Romania: REF Romania staff (national standards) and AdminGroup Ltd., Budapest (REF Accounting Policy);
- REF Slovakia: Ing Tatiana Hennelová.

The audit is made by PWC Switzerland for REF Switzerland, by Moore Stephens Hezicomp Ltd. for REF Hungary, Finans Audit Services Srl for REF Romania and BDR, spol. s r.o for REF Slovakia.

All financial statements according to the REF Accounting Policy (including the statement of income and expenditure, the balance sheet and the notes) have to be presented in EUR (where necessary additionally in local currency) and have to be issued in English (including the audit reports).

The annual and audit reports of REF Entities according to this REF Accounting Policy will be published on the REF website.

## 3 Accounting principles

#### 3.1 General terms

The books of the REF Entities are basically maintained in local currency as of legal requirement with the exception of REF Switzerland where the books are maintained in EUR since its functional currency is EUR.

Many of the financial transactions of REF Entities are denominated in Euro (EUR). To compare and for a better understanding these financial statements are presented in EUR.

#### 3.1.1 Currency Translation

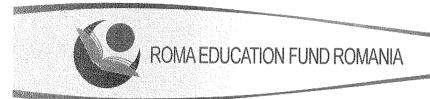
All resulting unrealized and realized gains and losses from currency translations are recorded in a separate position in the statement of income and expenditure. Specific rules for the REF Entities are summarized below:

REF Switzerland Transactions in currencies other than EUR are translated at the daily rate. All balance sheet positions at the year-end are translated at the relevant year-end rate (USD/EUR, CHF/EUR, etc.).

All exchange rates are based on a publication of OANDA.

**REF Hungary** 

All local currency positions in the profit and loss statement of REF Hungary shall be translated from HUF into EUR at the yearly average exchange rate of HUF/EUR. All balance sheet positions at year end are translated at the year-end rate of HUF/EUR. All



exchange rates are based on a publication of the Hungarian National Bank.

REF Romania All local currency positions in the profit and loss statement of REF Romania shall be

translated from RON into EUR at the yearly average exchange rate of RON/EUR. All balance sheet positions at year end are translated at the year-end rate of RON/EUR. All

exchange rates are based on a publication of the Romanian National Bank.

REF Slovakia Transactions in currencies other than EUR are translated at the daily rate. All balance

sheet positions at the year-end are translated at the relevant year-end rate (USD/EUR,

CHF/EUR, etc.). All exchange rates are based on a publication of the Eur Central Bank.

#### 3.1.2 Reporting Period

The business and reporting period is defined on yearly basis, starts at January 1, ends at December 31.

#### 3.1.3 Comparability with prior year

Financial statements have to present the prior year and the actual reporting period from January 1, to December 31. Material errors from previous years have to be restated and presented. Errors shall be construed as material in our cases if in the year when discovered by the audit the aggregate amount of all errors (either negative or positive) for the same year and their impact on the Foundation capital exceed 2% of the balance sheet total of the financial year audited.

#### 3.2 Income

#### 3.2.1 Donations Received

The donation income has to be recognized at nominal value when received. The promised donation income is not allowed to be recorded for prudency reasons, which means, that the donation income has to be presented on a cash basis.

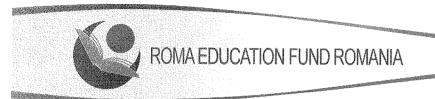
#### 3.2.2 Interest Income

The interest income has to be recorded and timely appointed by using the effective received interest rates by banks.

#### 3.3 Expenses

#### 3.3.1 Programs and Grants

The program and grant expenses paid have to be recognized at nominal value. Already known costs have to be accrued. The grants at the Project Support Program and Tertiary Scholarships have to be presented



at the actual year on total contractual value while other program related expenses on the value they are paid.

#### 3.3.2 Administrative expenses

This includes administrative expenses of the operation, capital & equipment, contractors, HR related expenses of the administrative staff and their travel expenditures which do not directly belongs to the projects. The administrative expenses have to be recognized at nominal value. Already known costs have to be accrued.

#### 3.3.3 Partner expenses

If REF is a main project leader (direct contract with the donor) and channels funds to Partners all expenses relates to Partners have to be presented as REF expenditure in the financial statement due to the fact that REF is in charge of reporting the entire project cost.

#### 3.4 Balance sheet

#### 3.4.1 Intangible and tangible asset valuation, depreciation accounting principles

Tangible and intangible assets have to be carried at their costs less depreciation and any accumulated impairment loss.

The useful life of property rights has to be determined by each REF entity.

The useful life of an intellectual product has to be determined by each REF entity.

The qualification and classification of fixed assets have to be determined according to the applicable national rule of each REF entity.

The depreciable amount of a depreciable asset has to be allocated on a systematic basis using straight line method to each accounting period during the useful life of the asset.

The fixed assets above a certain value - defined by the applicable national rule of each REF entity - have to be accounted as depreciation in lump sum when it started to use.

REF Entities have to apply extraordinary depreciation by devaluation when the asset is permanently reduced, because it has become redundant and/or damaged. The foundations shouldn't use the revaluation model of assets.

#### 3.4.2 Receivables valuation

Receivables must be valued on book value, except the receivables recorded in foreign currency.

Valuation rules of foreign currency receivables and liabilities:

- Receivables and liabilities maintained in foreign currency are recorded on the exchange rate of the transaction day and revalued on the exchange rates published by the respective sources of foreign currency rates as include in section 3.1.1.
- If the receivables are not expected to be recovered on basis of individual rating and this is enduring and significant in this case impairment loss is recognised. In the case of small amount receivables considered per debtor are applied in accordance with the accounting act in percent impairment.

#### Rules of provisioning

The following risks must be evaluated in case of receivables:

- Risk of the country where the loan was provided (including political risk)
- Risk of the partner
- Risk of the transaction such as:
  - In case of European Social Fund ("ESF") related loans, the capacity of the Management Authority ("MA")
  - Probability of Reimbursement Request rejection based on MA evaluation
  - How cash flow problems can jeopardize to reach minimal indicators which can precipitate project termination by the MA

Revolving loans provided by the foundations must be monitored by every 6 months with evaluation sheet which must include action proposal as well.

If these risks are evaluated and indicate the creation of provision, its amount need to be defined based on the national rule.

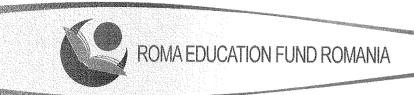
#### 3.4.3 Deferred costs

Costs have to be accrued actively which has emerged until the balance sheet date but not relates the activities of the year.

#### 3.4.4 Accrued costs

Costs have to be accrued which are recognised until the balance sheet preparation and relates the activities of the year.

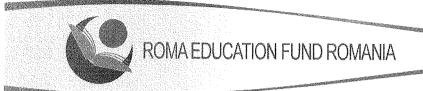




## 4 Statement of Income & Expenses 2016 (cash based)

EUR	Notes	2015	2016
Donations received from third parties	1	3,148,120	2,859,626
Donations received from REF Switzerland		141,569	479,668
Donations received from REF Hungary		0	42,692
Interest Income		4	3
Gain on Foreign Exchange	,,	17,894	20,924
Reversal of previous year income		-95,369	-167.374
Total Income		3,212,218	3,235,539
RMUSP – Tertiary Scholarships	2	0.042	22.267
RHSP – Roma Health Scholarship Program	2	9,943	23,267
ESF 132996 – Roma Children and Parents Want to Go to School	3	13,737	18,234
	4	1,570,767	42,172
ESF 140080 – Integrated Educational Services for Roma Communities	5	1,394,278	99,795
ESF 141790 – Enhancing Young Roma People's Access to Higher Education	6	276,083	1,834
ESF 60443 – Equal Opportunities in Education for an Inclusive Society	7	604	350
ESF 55876 – School after School – First Step for Educational and Professional Success	8	4,009	262
ESF 62047 – Roma Professionals in Health Program	9	12	15
HEIM – Higher Education Internationalisation and Mobility (as part of REF Romania and its partners capacity building)	10	3,953	0
EVS4ALL	11	1,741	0
Norvegian Fund RO-25 – Ready! Set! Go!	12	305,218	934,863
REF Romania and its partners capacity building	13	87,010	451,460
IO44 - Velux Project	14	0	11,184
ROM114 – Project Support Program	15	0	7,523
Total Programs and Grant		3,667,355	1,590,959
Losses on foreign exchange		60,864	29,615
Total Expenditure		3,728,219	1,620,574
Excess of income over expenditure	**************************************	-516,001	1,614,965



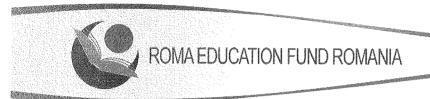


## 5 Balance Sheet as of December 31, 2016 (cash based)

13	751,394 2,082,725 <b>2,834,119</b> 13,526	386,204 1,580,746 1,966,950 10,189
14	2,082,725 <b>2,834,119</b>	1,580,746 <b>1,966,9</b> 50
	2,834,119	1,966,950
		***************************************
		10.189
	-	420,632
	13,526	430,821
	2,847,645	2,397,772
15	45,424	2,881
16	***************************************	1,245,749
		_
		569,774
	3,869,088	1,818,404
	-519 376	-1,021,443
	-	-
	-516.001	1,614,965
	**************************************	-14,154
	***************************************	579,368
		2,397,772
		15 45,424 16 1,661,024 92,866 2,069,774

Year-end Nat'l Bank Rate 31.12.2016 - 4.5411 Average exchange rate 2016 - 4.4908 Year-end Nat'l Bank Rate 31.12.2015 - 4.5245 Average exchange rate 2015 - 4.4450





## 6 Notes to the Statement of Income and Expenditure 2016

#### Details on Donations received from third parties 2014-2016 (EUR)

EUR	31.12.2014	31.12.2015	31.12.2016
RMUSP – Tertiary Scholarships	0	0	28.288
RHSP – Roma Health Scholarship Program	0	13,398	17,044
ESF 132996 – Roma Children and Parents Want to Go to School	141,526	1,033,783	607,193
ESF 140080 Integrated Educational Services for Roma Communities	129,646	470,178	1,049,754
ESF 141790 – Enhancing Young Roma People's Access to Higher			
Education	46,004	271,312	26,027
ESF 60443 – Equal Opportunities in Education for an Inclusive Society	265,001	0	-17,028
ESF 55876 – School after School – First Step for Educational and			
Professional Success	161,293	0	-17,028
ESF 62047 – Roma Professionals in Health Program	306,605	92,036	
EVS4ALL	0	0	0
Norvegian Fund RO-25 — Ready! Set! Go!	0	1,199,072	1,030,186
REF Romania and its partners capacity building (including Telekom	***************************************		reconnected the same manual constant and same
Foundation 508 EUR, BNBusiness 900 EUR, For You Asig 1,372 EUR)	3,165	132,439	443,781
IO44 - Velux Project	0	0	35,389
ROM114 – Project Support Program	0	0	31,855
2% tax on income	0	0	78
Total donations	1,053,240	3,212,218	3,235,539

#### 2-3 RMUSP – Tertiary Scholarships and RHSP – Roma Health Scholarship Program

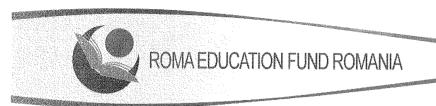
The target of this project is to provide scholarship for tertiary level Roma students, within REF Scholarship Program's (REF SP) Roma Memorial University Scholarship Program (RMUSP) scheme. This position contains the accumulated costs of this year. The REF SP has four scholarship schemes:

- Roma Memorial University Scholarship Program (RMUSP).
- Law and Humanities Program (LHP)
- Roma Health Scholarship Program (RHSP)
- Roma International Scholar Program (RISP)

#### 4 ESF 132996 - Roma Children and Parents Want to Go to School

The objective of this project is the development and improvement of skills and abilities Roma people to facilitate their insertion in the labor market, flexible, inclusive, reducing school dropout and ensure equal access to education and will run until August 2015.

This position contains the accumulated costs of this year. The target group of the project are pupils from V-VIII grades and their parents.



#### 5 ESF 140080 - Integrated Educational Services for Roma Communities

Development and improvement of skills and abilities of the Roma in order to facilitate their insertion in a modern, flexible and inclusive labor market, by reducing the phenomenon of dropping out and providing equal access to education and will run until August 2015. This position contains the accumulated costs of this year. The target group of the project are pupils from high-school and their parents.

#### 6 ESF 141790 - Enhancing Young Roma People's Access to Higher Education

The main objective of the project is to enhance Roma youth's access to higher education and to reduce their risk of drop out in the first years by providing 170 study scholarships to Roma students enrolled in 1st and 2nd years of Bachelor and through the implementation of a mentorship scheme for Roma students in 1st year of Bachelor and will run until approximately the end of 2015. This position contains the accumulated costs of this year.

#### 7 ESF 60443 – Equal Opportunities in Education for an Inclusive Society

The target of this project is to increase school success rates for 1,250 Romani children in urban and rural areas and, children and their families have benefitted from the complex intervention package aimed to support school retention and to improve learning outcomes. The project will run until approximately the end of 2013. This position contains the accumulated costs of this year.

### 8 ESF 55876 – School after School – First Step for Educational and Professional Success

The target of this project is to increase the enrollment and academic success in primary education for 2,000 children at risk from early school leaving. The project is implemented in three development regions in Romania and will service 50 schools over two school years and will run until approximately the end of 2013. This position contains the accumulated costs of this year.

#### 9 ESF 62047 - Roma Professionals in Health Program

The target of this project is to enable access to education and young Roma's integration in the labor market, specifically in professions with high social prestige as well as those in the medical field and will run until approximately the end of 2013. This position contains the accumulated costs of this year.

# 10 HEIM – Higher Education Internationalisation and Mobility (as part of REF Romania and its partners capacity building)

This research/innovation project (HEIM) is funded by Horizon 2020 Marie Sklodowska-Curie Actions and focuses on how principles of equity and inclusion can be applied to internationalization strategies and programmes in higher education, as well as on developing research and innovation capacity in this field.

HEIM is interrogating and developing the concept and practices of higher education internationalization in Europe through questions about who is able to participate in and benefit from policy initiatives and strategic interventions, and whether certain social groups are disadvantaged or excluded from the opportunities that mobility affers.

#### 11 EVS4ALL

The two-year pilot project European Voluntary Service for All (EVS4ALL) is an initiative by The Allianz Cultural Foundation, supported by the German NGO IKAB-Bildungswerk. Fourteen foundations, organizations from civil society, and experienced initiatives from the sectors of European youth and voluntary work from six European countries, are participating in implementing EVS4ALL.

#### 12 Norvegian Fund RO-25 - Ready! Set! Go!

The main objective of the project is to increase early childhood development outcomes for Roma children from Romania's most disadvantaged communities. The "Ready Set Go!" project operates in 11 localities in 6 Counties in Romania, reaching to 560 children and their families (as direct beneficiaries), who will be involved in quality educational programs in order for the children to get the best of outcomes during primary school. The project is funded by the Norwegian Financial Mechanism 2009-2014 and will run until April 2017. This position contains the accumulated costs of this year. Kindergarten children, together with their families represent the target group of the project.

#### 13 REF Romania and its partners capacity building

The target of this project is to provide capacity building and financial support for REF Romania and its partners for those activities, which are necessary for project implementation but not covered by ESF.

#### 14 IO44 - Velux Project

The project supports the increase of the number of female kindergarten teachers and nurseries of Roma origin in the regions of Czech Republic, Hungary, Slovakia and Romania with high numbers of Roma residents. The project facilitates the access to pedagogical vocational education for ethnic Roma women coming from poor social-economic background and will contribute to the employment of Roma in kindergartens to help increase the attendance of kindergarten education by Roma children, hence preparing them for primary school. The program will run until approximately the end of 2022.

#### 15 ROM114 - Project Support Program

The aim is to increase the retention and academic performances and graduation rate, while raising self-esteem of about 120 Roma full-time students enrolled in tertiary education in Bucharest, Romania, by involving them in activities and trainings related to interculturalism, anti-discrimination, anti-racism.



## 7 Notes to the Balance Sheet 2016

#### 13 Cash at banks

EUR	31.12.2015	31.12.2016
RMUSP – Tertiary Scholarships	585	176
RHSP – Roma Health Scholarship Program	1,227	33
ESF 132996 – Roma Children and Parents Want to Go to School	13,649	20
ESF 140080 – Integrated Educational Services for Roma Communities	26,649	18
ESF 141790 – Enhancing Young Roma People's Access to Higher Education	5,200	-3
IO44 - Velux Project	0	24,841
ROM114 - Romaversitas	0	23,969
Norvegian Fund RO-25 — Ready! Set! Go!	636,979	301,676
REF Romania	67,105	35,474
Total Cash at banks	751,394	386,204

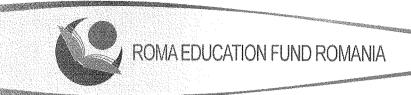
#### 14 Receivables

EUR	31.12.2015	31.12.2016
1100 Employee Advances	5,664	10,993
1200 Accounts Receivable	1,827,534	1,335,095
1300 Prefinance advanced to Partner	5,060	15,571
1400 Grant Advances	231,059	206,354
1500 Recoverable VAT	8,396	7,596
1750 Prepaid Expenses	3,365	4,571
2999 Unclarified Operations	1,647	566
Total Receivables	2,082,725	1,580,746

#### 15 Liabilities

EUR	31.12.2015	31.12.2016
2100 Suppliers	2,553	1,261
2200 Salary Payable	42,871	1,620
Total Liabilities	45,424	2,881





## 16 Accounts Payables to Partners

EUR	31.12.2015	31.12.2016
ESF 132996 – Roma Children and Parents Want to Go to School	187,016	-291
ESF 140080 – Integrated Educational Services for Roma Communities	220,080	1,853
ESF 141790 – Enhancing Young Roma People's Access to Higher Education	5,066	0
ESF 60443 – Equal Opportunities in Education for an Inclusive Society	524,331	522,414
ESF 55876 – School after School – First Step for Educational and Professional Success	724,531	721,773
Total Accounts payables to Partners	1,661,024	1,245,749

