

## **ORGANIZATIONAL ELIGIBILITY ASSESSMENT**

### **for selection of partner organizations as part of the Call for Proposal**

Applications must be submitted electronically at [grantproposals@romaeducationfund.org](mailto:grantproposals@romaeducationfund.org) by 19 April 2019. Please include in the subject line the following: REF Call for Proposal 2019, Country name.

Completed applications will include the following annexes:

1. Application form for standard grant proposal
2. Budget table
3. Organizational Eligibility Assessment
4. Signed partnership agreement (if applicable)

In addition to the above documents the applicant should attach the following documents:

- Annex 1. Proof of registration
- Annex 2. Organizational statute(s)
- Annex 3. Annual financial reports for the last two years (2017, 2018) and audit report, if available

**To be completed by the applicant:**

<b>Name of applicant organization and acronym:</b>	
<b>Name of the project:</b>	
<b>Country:</b>	
<b>Requested financing in EUR from REF:</b>	
<b>Total project costs:</b>	
<b>Project duration (d/m/y):</b>	
<b>Contact person and email for this project:</b>	
<b>Legal status:</b>	
<b>Website of the Organization:</b>	
<b>Another social media page:</b>	
<b>Skype address:</b>	
<b>Date of submission:</b>	

- 1.1 **Financial stability** (please describe the main sources of funding in amount in last five years)
- 1.2 **Governance** (describe the organization's governance structure: do you have an active Board? The names and number of full-time and part-time staff by category (e.g. number of project managers, assistants, mediators etc.), indicating their ethnicity and gender (Roma/Non Roma) other relevant resources (e.g. volunteers, associated organizations, being part of a network/s that might also contribute to implementation).
- 1.3 **Leadership & Management** (how would you characterize the management of your organization today; for example: relationship between tasks, workflow, responsibility and authority? When was your organization established and when did it start its activities? How long have you been leading the organization?
- 1.4 **Communication and Organizational effectiveness** (how effective has your organization been in recent years in the use of its presence on the web or use social media to real effect? Please list few examples; links etc.)