

**ROMA EDUCATION FOUNDATION SERBIA HEREBY ANNOUNCES THE CALL FOR OFFERS ON
Office material, administrative material, inventory**

Office address: Republic of Serbia, Belgrade, 51 street Majke Jevrosime
Tax Ident No: 111260394
Duration: per request/contract obligatory
Offers submission: 25 June 2021

Background

The Roma Education Foundation (REF) is an international organization whose mission and goal are to close the gap in educational outcomes between Roma and non-Roma. To achieve this goal, the organization supports policies and programs which ensure quality education for Roma through scholarships, grant making and advocacy activities.

Requested office supplies include, but are not limited to the following:

- Letter envelopes / all kinds
- File boxes
- Clear file folders
- Copy paper packages
- Notebooks/organizers
- Staplers
- Pens
- Stapler cartridges
- Pencils
- Mechanical Pencils
- Folders

Hygienic material include, but not limited to the following:

- Toilet papers
- Masks
- Liquid soaps...etc...

Required documentation:

- Business Registry Excerpt
- Financial offer including price per item, with and without VAT
- Portfolio or an equivalent proof of quality

How to Apply

Interested bidders are invited to send their offers in English and Serbian by June 25 via email to ljilic@romaeducationfund.org with the subject line: Office supplies.

Chosen partner must be able to guarantee delivery per request which is to be predefined by the Service Contract.

Please note that any late offers will not be considered.